



NOVA SCOTIA CCA Program Advisory Committee
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Application for Extension of Eligibility to Write CCA Certification

At times there may be extenuating life-changing circumstances which prohibit a candidate from writing the CCA Certification Exam within the required 12-month eligibility time frame. In such circumstances, an extension within reason may be granted on a case by case basis at the discretion of CCA Administration. Extensions must be requested before the 12-month period has ended. To apply for an extension please forward the following information to the CCA Administration at the address noted above.

Name of Applicant: _____ Date of Birth: _____
 Address _____
 City _____ Postal Code _____
 Phone (____) _____ Cell (____) _____ Fax (____) _____
 Email: _____ Date Extension Requested: _____
 Education Provider: _____
 Course Start Date: _____ Course End Date: _____

Reason for Extension

Length of Extension Required: _____

Desired Exam Date: _____

Desired Exam Location: _____

 Applicant Signature:

Date: _____

Internal use only:	
<input type="checkbox"/> Approved	<input type="checkbox"/> Rejected
Recommendation: _____	

Reviewed by: _____	Date: _____
CCAPAC (or Designate) signature: _____	